
The Compost Council of Canada

Highfield Farm

9 weeks

SEASONAL - 30hrs/week, Thursday-Sunday (potential evenings) - 18\$/hr

Highfield Regenerative Farm is located on 15-acres of City of Calgary property and is being transitioned into an active urban community farm hub. Our operations are based on three pillars: land revitalization, regenerative food and community building. We produce locally-grown food, raise general awareness of urban agriculture, generate entrepreneurial opportunities, and strengthen our communities.

Role summary:

Highfield Farm Employees support a wide variety of activities across the entire operation; from the garden, to the greenhouse, the compost patch, the classroom and the landscape yard. Employees will have the opportunity to learn different skills in agriculture, composting and community development.

Throughout the season, Highfield Farm hosts all kinds of events from large-scale special events, to weekly volunteer and social opportunities. The Special Events Coordinator will support all activities scheduled at the farm including volunteer involvement and community development aspects. They will support planning, permitting, budgeting, marketing, communications, execution and evaluation.

The Special Events Coordinator reports to the Operations Manager.

Duties

- Coordinate on-farm events - planning, permitting, budgeting etc.
- Support marketing and communications for on-farm events - content creation, social media promotion, website etc.
- Execute on-farm events - volunteer coordination, set-up/tear-down etc.
- Support volunteer management and coordination
- Support additional farm activities as available - harvesting, farm infrastructure, etc.

Candidate Characteristics:

- Positive and collaborative attitude
- Willingness to learn
- Ability to problem solve
- Strong leadership skills





Requirements:

- Ability to lift 40lbs
- Experience or interest in agriculture/food security an asset
- Experience or interest in Community Development an asset
- This role is dependent on funding from Canada Summer Jobs therefore applicants should be between 15-30yrs of age

E-mail cover letter and resume to heather@highfieldfarm.ca.

